## **Registration Instruction**

Registration is now available through the online payment portal of Shanghai Jiao Tong University: <a href="http://www.jdcw.sjtu.edu.cn/payment/">http://www.jdcw.sjtu.edu.cn/payment/</a>. Please register first before you log in.

The online payment can be made by following these steps:

1. Login to the online payment portal: <a href="http://www.jdcw.sjtu.edu.cn/payment/">http://www.jdcw.sjtu.edu.cn/payment/</a>
You need to prepare the following information:

	Translated for your reference
主 <del>册</del> 信息	Registration information
*用户名:	User name:
*姓名:	Your name:
*密码:	Password:
*重复密码:	Confirm password:
*电子邮件:	Email address:
身份证号:	Passport number:
出生年月:	Date of birth:
联系电话:	Cell phone:
工作单位:	Affiliation:
提交	Submit

2. **Early bird, before March 1<sup>st</sup> 2019**: university faculty and staff registering before 1 March 2019 should choose the item "MTDC (early bird standard)" as shown below: fees totalling RMB5700.



Students should choose "MTDC (early bird student)", fees totalling RMB5200 as shown below



Then, click on the button "pay".

Late registration, after March 1<sup>st</sup> 2019: University faculty or staff registering after March 1<sup>st</sup> 2019 should choose the item "MTDC (standard)", fees totalling RMB6200. Students registering after March 1<sup>st</sup> 2019 should choose "MTDC (student)", fees totalling RMB5700.

Then, click on the button "pay".

3. Please choose one of the payment methods as illustrated below to make your payment:



## \*\*Notice for Chinese participants:

On this page, please click "payment.yes" to enter **the name to appear on the receipt** and the **tax number**, which will be used as the title of your receipt. Otherwise, the title of your receipt will be the username that you use to access this online payment portal. Please be aware that once the receipt is issued, corrections are not possible.

国内参会者特别注意:在此页面,需要修改**缴费单位名称**和**纳税人识别号**,此缴费单位名称将会作为发票抬头。请认真填写,否则发票一经开出,不退不换。缴费后请邮件 bakercentre@163.com.告知作为回执。以便为您提前准备发票。

4. Click on "Next" to complete the payment.

If you have any questions about using the online payment platform, please contact us via email: <a href="mailto:bakercentre@163.com">bakercentre@163.com</a>.